



6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The parent institution and CDC play a crucial role in encouraging and helping the institute mainly by giving autonomy for internal work and providing financial or other support. The Principal of the college is the overall head of the academic as well as administrative sections. While the administrative section is led by the office superintendent to look into matters of admissions, accounts, examinations, documentation, and communication with the University, UGC, DBT, etc. Human resource management complies with UGC, university, and state government rules.

Service Rules: To the principal, the age of superannuation is 65 years in a rural area and 62 years in an urban area. The retirement age of class D is 60 years and for clerical staff, it is 58 years.

Procedures for Recruitment: Vacancies for various posts are advertised in newspapers and on the website. Appointments through management [temporary/CHB] are done at the college level under the guidance of the parent institute.

Principal

D. G. Walse Patil Mahavidyalaya
Dattatraynagar, Pargaon Tarle Awasari Bk.
Tal.Ambegaon, Dist.Pune 412 406

Bhimashankar Shikshan Sanstha

Dattatraynagar, Pargaon Tarfe Awasari Bk, Tal-Ambegaon, Dist-Pune



Outward No.: 15/2023-24

Date: 13/7/2023

To,

Dr. Thorat Shatrughna Dattatray,
Yashoda Residency, Shukravar Peth,
Pune.

Subject: Appointment as Principal

Dear Sir,

In response to your application dated 01/08/2021 you had applied for the post of Principal, You were interviewed for the above post by the Selection committee appointed by the management and approved by the University, under the statute of the Savitribai Phule Pune University.

As per the university norms for the post of **Principal**, you are offered to join from 10/08/2023. According to the U.G.C. rules, the Principal can serve the post up to 65 years of his age in rural area, so we are appointing you for the said post for the next 3 years.

I am pleased to inform you that the Selection Committee and the Management has decided to appoint you as Principal, you are required to join the duties from 10/08/2023 at Dattatray Govindrav Walse Patil Mahavidyalay, Dattatraynagar, Pargaon Tarfe Awasari Bk. in the pay scale as per GOVT. and U.G.C. norms.

1. Your service will be governed by the Maharashtra public University Act-2016, statutes, code of conduct, Ordinance and rules and regulation laid down by the Savitribai Phule University of Pune and State Government from time to time.
2. You are appointed in clear vacancy on full time basis for a period Three years as per university Approval.
3. You will not conduct or engage in any private tuitions or private classes.
4. You will not engage in any full time or part time job during the service in our organization without the written permission of the competent authority of Management.
5. You shall submit the original documents as well as the certified true copies of the relevant certificates such as birth certificate, mark sheets, degree Certificates, Experience Certificate, Relieving letter, last pay scale certificate, Caste Certificate, Change of Name certificate (if Any), etc. before joining your duties.



6. In case you accept the appointment, you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
7. You will be allowed to join the duties on producing the following
 - I. Two passport size photographs.
 - II. Characters certificate from to eminent person, one of them should be the GOVT. Gazetted officer.
8. You shall undergo medical examination by the approved medical Officer or by the Civil Surgeon from nearby Civil Hospital, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any categories disease and that you are physically fit for employment on the staff of the college / institution.
9. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the office. It will be presumed that any letter sent by Registered post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been Acknowledged by your signature.
10. Your appointment may be terminated at any time, by either side/party, by giving three month's prior notice or three months salary from either side is required in case of discontinuation.
11. If you are found absent and guilty of violation of any terms and conditions mentioned above, you will be liable for disciplinary action and punishment decided by the management as provided in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive in the interest of the Society / University / Institute / College / Students.
12. You have to communicate your Acceptance to the Management / College / Institution within seven days from the date of receipt of this order of appointment failing which your appointment is liable to be cancelled.
13. You are abide by the rules and regulation framed by the University and management time to time.
14. Your appointment is subjected to the approval of the Savitribai Phule Pune university, Pune and Govt. of maharashtra.

(C. G. Dhage)

Secretary

Principal

D. G. Walse Patil Mahavidyalaya
Dattatraynagar, Pargaon Tarb Awasari Pk.
Tal. Ambegaon, Dist. Pune 412 406



Bhimashankar Shikshan Sanstha

Dattatraynagar, Pargaon Tarfe Awasari Bk, Tal-Ambegaon, Dist-Pune

Outward No.: 16/2023-24

Date: 14/7/2023

To,

Prof. Bombale Dipali Anil,
A/P-Dattatraynagar Pargaon.
Tal-Ambegaon, Dist-Pune.

Subject: Appointment as Asst. Professor in Economics.

Dear Sir,

I am glad to inform you that the management has decided to appoint you as Asst. Professor in Economics in Dattatray Govindrao Walse Patil Mahavidyalaya on the following term & condition.

1. Your appointment is period from 15/07/2023 To 30/04/2024. Your Appointment is Clearly 1 academic Year.
2. You will be paid consolidated salary of Rs.16,000/- p.m.
3. You will not conduct or engage in any private tuition or private classes.
4. You will not engage in any full time or part time job during the service in our organization, without the permission of the competent authority/ management.
5. If you are found absent continuously for more than thirty days without permission, your services will stand terminated automatically.
6. 30 days' notice period is required from both side in case of leaving / Termination.
7. You will abide by the rule & regulation framed by the organization from time to time.
8. Follow the Rules and Regulations.

Kindly acknowledge the receipt of appointment letter and communicate your willingness about your acceptance within seven days from the date of this letter.


9. You will submit the medical fitness certificate within three months from the date of appointment.

Received

BS
24/07/2023


Principal

D. G. Walse Patil Mahavidyalaya
& Dattatraynagar, Pargaon Tarfe Awasari Bk.
Tal. Ambegaon, Dist. Pune 412 406


(C. G. Dhage)
Secretary



Bhimashankar Shikshan Sanstha

Dattatraynagar, Pargaon Tarfe Awasari Bk, Tal-Ambegaon, Dist-Pune

Outward No.: 13/2023-23

Date: 30/01/2023

To,

Prof. Inamdar Jamir Mumman,

A/P-Nirgudsar.

Tal-Ambegaon, Dist-Pune.

Subject: Appointment as Asst. Professor in Politics.

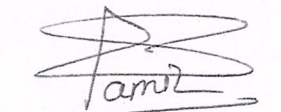
Dear Sir,


I am glad to inform you that the management has decided to appoint you as Asst. Professor in Politics in Dattatray Govindrao Walse Patil Mahavidyalaya on the following term & condition.


1. Your appointment is period from 01/06/2023 To 30/04/2024. Your Appointment is Clearly 1 academic Year.
2. You will be paid consolidated salary of Rs.18,000/- p.m.
3. You will not conduct or engage in any private tuition or private classes.
4. You will not engage in any full time or part time job during the service in our organization, without the permission of the competent authority/ management.
5. If you are found absent continuously for more than thirty days without permission, your services will stand terminated automatically.
6. 30 days' notice period is required from both side in case of leaving / Termination.
7. You will abide by the rule & regulation framed by the organization from time to time.
8. Follow the Rules and Regulations.

Kindly acknowledge the receipt of appointment letter and communicate your willingness about your acceptance within seven days from the date of this letter.

9. You will submit the medical fitness certificate within three months from the date of appointment.


Inamdar Jamir Mumman


Principal
D. G. Walse Patil Mahavidyalaya
Dattatraynagar, Pargaon Tarfe Awasari Bk,
Tal-Ambegaon, Dist-Pune


(C. G. Dhage)
Secretary



WWW.INDIANEXPRESS.COM
THE INDIAN EXPRESS, THURSDAY, APRIL 20, 2023

भीमाशंकर शिक्षण संस्था, दत्तात्रयनगर

पारगाव तर्फे अवसरी बु., ता. आंबेगाव, जि. पुणे. पिन कोड - ४१२४०६.

फोन नं. ९९७५५६८१३०, ९७३०८४३८२६. ई-मेल :- bsskeducation@gmail.com

पाहिजेत

कायमस्वरूपी विनाअनुदानित महाविद्यालयासाठी व स्वयंअर्थसहाय्यीत ज्युनियर व इंग्रजी माध्यम शाळेसाठी शैक्षणिक वर्ष २०२३-२४ करिता खालील विषयांची पदे त्वरित भरावयाची आहेत.

शाखेचे नाव	विषय	पद संख्या	शैक्षणिक पात्रता
दत्तात्रय गोविंदराव वळसे पाटील महाविद्यालय	इंग्रजी, गणित, राज्यशास्र, भूगोल, इतिहास, मराठी	प्रत्येकी १	M.A. / M.Com. / M.Sc. M.PEd / M.Lib / With SET / NET / Ph.D
	वनस्पतीशास्र, भौतिकशास्र अर्थशास्र, प्राणीशास्र,	प्रत्येकी २	
	वाणिज्य, रसायनशास्र	प्रत्येकी ४	
	शा. शिक्षण संचालक, ग्रंथपाल	प्रत्येकी १	
दत्तात्रय वळसे पाटील उच्च माध्यमिक विद्यालय	इंग्रजी, भौतिकशास्र, रसायनशास्र, गणित	प्रत्येकी १	M.A. / M.Com., M.Sc., B.Ed.
दत्तात्रय गोविंदराव वळसे पाटील न्यू इंग्लिश स्कूल	पूर्व प्राथमिक सर्व विषय	२	M.T.T.C / T.T.C / D.Ed / B.Ed
	प्राथमिक शिक्षक विषय - इंग्रजी, हिंदी, सामाजिकशास्र	प्रत्येकी १	B.A. / B.Sc / M.A. M.Sc. / B.Ed.

शैक्षणिक अहंताधारक व अनुभवी उमेदवारांना प्राधान्य, जाहिरात प्रसिद्धीपासून १५ दिवसांच्या आत सर्व शैक्षणिक कागदपत्रांच्या साक्षात्कीत प्रतीसह अर्ज मा. सेक्रेटरीच्या नावे संस्था कार्यालयात जमा करावे किंवा ई-मेल करावा.

सेक्रेटरी अध्यक्ष


Principal

D. G. Walse Patil Mahavidyalaya
Dattatraynagar, Pargaon Tarle Awasari Bk.
Tal.Ambegaon, Dist.Pune 412 406



Code of conduct for student

1. Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus.
2. The objective of this code is to ensure that the school is a safe place where students learn good habits, self-discipline, and consideration for others that ultimately lead to a better future.
3. We must learn the habit of sharing things to others. We should be helpful, polite and humble to others in every possible way.
4. The Teacher shall perform his/her duties efficiently as per the institutional norms •
5. Purpose. In that spirit, this Code is a shared statement of our commitment to upholding the ethical, professional and legal standards we use as the basis for our daily and long-term decisions and actions.
6. It is divided into three sections, and is underpinned by the five fundamental principles of Integrity, Objectivity, Professional competence and due care, Confidentiality, and Professional behavior
7. The main types of codes of ethics include a compliance-based code of ethics, a value-based code of ethics, and a code of ethics among professionals.
8. Treat others as you would like to be treated” is a moral principle known as the golden rule.
9. In ethics, moral behavior refers to a physical action or attitude that aligns with the principles of a specific ethical system.
10. Ethical conduct requires that everyone in the classroom practice respect and well-being as a central motivation for learning.
11. It is obligatory to wear Identity Card while entering the College Campus.
12. Students should note that they are under CCTV surveillance.
13. Students found without wearing Identity Card in college campus/class will be fined
14. Keep your mobile phones switched off in the college campus.
15. Co-operate to maintain discipline in the class-rooms and in the campus.
16. Strict action will be initiated if Students/Groups found using foul language.
17. Writing on the benches, black-boards and walls is strictly prohibited.
18. Damage of any kind to college property will be punishable.
19. Violation of the code of conduct will be punished.
20. Action against the defaulters will be initiated as follow-
 - Strict warning
 - Meeting with parents
 - Legal action
 - Cancellation of admission
 - Deprivation of all facilities procured to the students

*** Disciplined students are asset of the nation. They are the Architects of India***

Principal

D. G. Walse Patil Mahavidyalaya
Dattatraynagar, Pargaon Tarfe Awasari Bk.,
Tal.Ambegaon, Dist.Pune 412 406



Bhimashankar Shikshan Sanstha's
Dattatraya Govindrao Walse Patil Mahavidyalaya
Dattatraynagar, Pargaon Tarfe Awasari Bk., Tal-Ambegaon, Dist-Pune 412406

Code of conduct for non-teaching staff

1. Every staff employed in the Institute shall discharge his/her duties efficiently and diligently and shall conform to the rules and regulations.
2. It shall be **mandatory** on the staff employed to do **work** in connection with an **examination** conducted by the University or Institute.
3. No staff shall remain absent from his/her duties without **prior permission**. In case of valid reason, he/she should follow the rules of the institute related to attendance and leaves.
4. Always wear **clean uniform** prescribed by college. Develop **friendly** and **co-operative** relationship with the **faculty members**
5. The staff should **create and maintain strong relationship with students and faculty** by **proper interaction, cooperation, and maintaining professional boundaries**
6. The staff should treat the students with care and **kindness**, and maintain their dignity.
7. It is responsibility of every staff to meet the required **standards for every assigned task**.
8. The staff must abide by the requirements of **maintaining confidentiality** related to important work and information of the Institute.
9. The staff should take care and protect all the equipment and property of the Institute, in general, assigned to him/her.
10. No staff shall engage directly or indirectly in any trade or business without prior permission from authorities.
11. Before accepting any honorary work, which does not hamper the regular duties, a written permission from the Principal should be obtained by the concerned staff.
12. In case, any staff gets involved in any legal proceeding, he/she shall inform about the same to the Principal.
13. The staff shall **not associate with any political party** or any organization which takes part in politics or shall subscribe to, or assist in any other manner, any political movement.
14. No staff shall engage or participate in any activity which is anti-secular or which tends to create disharmony in the society.
15. Perform all professional activities through **proper channels**
16. Participate and Involve actively in **training** programs arranged for them
17. Should **follow all norms** and job details assigned by the College from time to time with **dedication**
18. Refrain from passing information about colleagues to any individual or agency without permission
19. Any staff availing the **casual leave** facilities should do so with the **prior permission** of the Principal
20. Provide **full co-operation and support to the faculty members** for the development of laboratory in the maintenance and proper functioning of equipment


Principal

D. G. Walse Patil Mahavidyalaya
Dattatraynagar, Pargaon Tarfe Awasari Bk.
& Tal.Ambegaon, Dist.Pune 412 406



Bhimashankar Shikshan Sanstha's
Dattatraya Govindrao Walse Patil Mahavidyalaya
Dattatraynagar, Pargaon Tarfe Awasari Bk., Tal-Ambegaon, Dist-Pune 412406

Code of conduct for teaching staff

1. The code of conduct prescribed by the affiliating university SPPU, for the teachers will be followed by the institute.

2. The highlighted code of conduct for the teachers is as given below

Teacher and College:

1. All Teachers must be punctual, sincere and regular in their approach and devote their time and their best efforts for the progress of the Institute
2. Need to Cooperate with the head of the Institute/Department and colleagues for curricular, co-curricular and extracurricular activities
3. Teacher efforts should be dedicated towards enhancing the overall quality of the education
4. The teacher should regularly update his/her knowledge by attending FDPs and keep pace with the advent of technology
5. Teacher needs to be punctual and regular in teaching work and correspondence with others.
6. The teacher should engage in research and publish quality research papers in their research fields.
7. The teacher should increase the use of ICT tools to enrich the teaching –learning process

Teachers and Students

1. Aid students to develop an understanding and appreciation towards opportunities and also responsibilities.
2. Acquaint students with civic responsibilities and environmental awareness as well as protection.
3. Guide the students in their physical, social, intellectual, emotional, moral and spiritual development.

Teacher and Parents

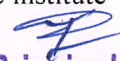
1. Be responsible and interact positively with parents impartially regardless of their social, economic, regional and religious background.
2. Provide information regularly to parents regarding the attainments and shortfalls of the wards.

Teacher and Colleagues

1. Guide and help junior colleagues and those in training and induction in all possible ways.
2. Avoid making derogatory statements about colleagues.
3. Treat the colleagues with equality and respect.

Teacher and Society/ Nation

1. Behave in the society by preserving moral and ethical values
2. Should not engage in any act that will spoil the image of the teaching profession and the institute


Principal

D. G. Walse Patil Mahavidyalaya
Dattatraynagar, Pargaon Tarfe Awasari Bk.,
& Tal.Ambegaon, Dist.Pune 412 406